



THE HAND PROP ROOM, LP 5700 VENICE BOULEVARD • LOS ANGELES, CALIFORNIA 90019

**FAX BACK TO GRAPHICS @ 323.556.2699
OR EMAIL TO graphics@hpr.com**

You **MUST** include a photocopy of the **FRONT** and **BACK** of the credit card you are using, as well as a copy of the **DRIVER LICENSE** of the signer. Your order **WILL NOT** be processed without it.

If you choose to use your credit card for the deposit to secure props, please be advised that this will put through as a **CHARGE**. Upon a complete return, you will be credited. **Additional weeks billing and any loss or damage will be charged directly to your credit card.**

WE PREFER NOT TO ACCEPT DEBIT CARDS OR BUSINESS CHECK CARDS

If you choose to use either method for payment or deposit, we will promptly refund any amounts due to you, but please note that some financial institutions hold the funds for up to 30 days after we issue the credit. We have no control over that and do not assume responsibility.

COMPANY NAME PROJECT NAME

I AUTHORIZE ALL PURCHASES, RENTALS AND DEPOSITS ON THE FOLLOWING CREDIT CARD:

CARDMEMBER NAME EXACTLY AS IT APPEARS ON CARD

ACCOUNT NUMBER EXPIRATION DATE CID NUMBER

(On Visa/Mastercard, the CID is **the last three digits** of the number printed on the **back** of your card, usually inside the signature box. On American Express, it is the 4-digit number printed on the **front**, just above the end of your credit card number.)

DID YOU REMEMBER TO INCLUDE A COPY OF THE CARD AND YOUR PHOTO ID?

BILLING ADDRESS

BILLING PHONE NUMBER

SHIPPING ADDRESS

SHIP TO NAME SHIPPING PHONE NUMBER

FEDERAL EXPRESS ACCOUNT NUMBER (IF APPLICABLE)

I AUTHORIZE THE PERSON NAMED HERE TO PICK UP THIS ORDER

CARDMEMBER SIGNATURE